

# PROCEEDING OF A TOWNSHIP MEETING

Hebron Township 10206 Seaman Rd., Hebron, IL. 60034

July 12, 2023

**CALL TO ORDER** – At the regular Township meeting, held in the town of Hebron, County of McHenry, and State of Illinois, at 7:02 pm on the 12<sup>th</sup>. day of July was called to order by Nancy Lech, Township Supervisor. The Pledge of Allegiance was recited. Present: Trustee Rebecca Werra, Trustee Sammie Mayerck, Trustee Mike Von Bergen, Supervisor Nancy Lech, Assessor Shannon Combs, Road Commissioner Zeke Nickels, Trustee Susan Reed (taking minutes), and absent Clerk Patricia Elswick.

**APPROVAL OF PRIOR MINUTES** - Regular June 14<sup>th</sup>. Meeting minutes. Trustee Von Bergen made the motion to approve the minutes. Second was Trustee Werra. Roll call vote: Ayes 4, Trustee Werra, Trustee Mayerck, Trustee Von Bergen, Supervisor Lech and Trustee Reed abstained. Nays 0. Motion passed.

**Approval of Public Hearing 2023-2024 Budget and Appropriation for Hebron Township** – Trustee Mayerck made the motion to approve the minutes. Second was Trustee Werra. Roll call vote: Ayes 4, Trustee Werra, Trustee Mayerck, Trustee Von Bergen, Supervisor Lech and Trustee Reed abstained. Nays 0. Motion passed.

**Approval of Public Hearing 2023-2024 Budget and Appropriation for Hebron Township Road District Minutes**. Trustee Werra made the motion. Second was Trustee Von Bergen. Roll call vote: Ayes 4, Trustee Werra, Trustee Mayerck, Trustee Von Bergen, Supervisor Lech and Trustee Reed abstained. Nays 0. Motion passed.

**APPROVAL OF EXPENDITURES/BILL** – *all funds* – Trustee Werra made the motion to approve Town Fund expenditures in the amount of \$21,102.49, General Assistance Fund Expenditures of \$93.46, Cemetery Fund expenditures of \$3,039.50, Road District Road and Bridge expenditures of \$29,504.76, Hard Road Fund expenditures of \$3,361.84. Second was Trustee Mayerck. Roll call vote: Ayes 4, Trustee Werra, Trustee Mayerck, Trustee Von Bergen, Supervisor Lech and Trustee Reed abstained. Nays 0. Motion passed.

## **ELECTED OFFICIALS AND COMMITTEE REPORTS**

*Planning Commission* – no report.

*Assessor* – Assessor Combs reported: The McHenry County Assessor Association had a visual PAMSPRO training session on June 22<sup>nd</sup> at the McHenry Township: it was one on one training and wonderful. Nine townships were represented including staff, 2 County Assessment employees for a total of 19 people. It was a great training workshop. There is a Visual PAMSPRO Seminar on July 20<sup>th</sup> in Elgin, that I am attending. Inquiries: 12 emails, 5 phone calls and 4 office appointments. Site visits scheduled from 6 letters. HEL applications stemmed from letters – 10. On July 10<sup>th</sup>., there were a good number of ants in the Assessor's office. They were immediately taken care of, the source was found and disposed of. The problem has been taken care of and will be monitored. Continuing updating files and work on books for the County. Will not make the July 24<sup>th</sup>. expected date, aiming for end of August to mid-September, the latest, October.

*Highway Commissioner* – Commissioner Nickels reported:

Patching, picking up garbage, working on equipment, received the new woods mower, completed 2nd round of mowing, Hillside road should be finished by end of month (weather permitting), replaced 1 driveway culvert and fixed a field entrance, helped Alden township for a half day replacing culverts, Greenwood township helped shoulder Thayer rd., sent Nancy planning commission paperwork, gave Trish papers for a FOIA request, met with generator guy and performed a load test on the building, and met the new sales rep for JX Peterbilt about our next truck that we have a reservation on. Looks like another year and a half until our reservation gets assigned and another year from then until the truck would be ready for delivery.

*Trustees* – No report.

*Clerk* – No report.

*Supervisor - Cemetery* - Two grave sales, two stakings. I was up at the cemetery on Saturday morning and a gentleman there showed me his family member's headstone that was moved by a mower, there was no damage. Contacted Mario at 2 Season's Landscaping and informed him of the situation. His employees moved the headstone back into place.

*General Assistance* – 1 pending.

Prepared public participation policy.

Prepared agenda due to Clerk on vacation.

4<sup>th</sup>. Of July parade bike decorating station was a success.

Payroll quarterly reports finished.

Revised budget against expense report.

**OLD BUSINESS** – Discussion about vendors/generators/kw units. Trustee Von Bergan made the motion to approve the quote of \$28,786 from Advanced Energy 36kw generator and complete installation on the North side of the building per quote received. Second was Trustee Mayerck. Roll call vote: Ayes 5, Trustee Werra, Trustee Mayerck, Trustee Von Bergen, Supervisor Lech, and Trustee Reed. Nays 0. Motion passed.

#### **NEW BUSINESS**

- A. Website – TOI is changing platforms that host our website. Totally Townships – basic package is \$69.99/mo. with a setup fee of \$299.99. discounted by \$175.00 so setup fee is \$124.99 - \$840.00/yr. Discussion tabled to next meeting.
- B. Discussion/possible action – Adopt public participation policy. Discussion tabled to next meeting.

**PUBLIC COMMENTS** – None

**ADJOURNMENT** –Trustee Mayerck made the motion to adjourn. Second by Mike Von Bergan. Unanimous voice vote, meeting adjourned at 8:13pm.